

BAINBRIDGE ISLAND FIRE DEPARTMENT

BOARD OF COMMISSIONERS

Meeting Minutes

February 10, 2022

Acting Chair Fritz von Ibsch called the Board of Commissioners meeting to order at 4:30 PM. Present were Commissioners Andrea Chymiy, Scott Isenman (remote), and Jay Rosenberg; Fire Chief Hank Teran; Deputy Fire Chief Jared Moravec; and Finance Manager Ed Kaufman. Commissioner Tim Carey was excused.

AGENDA ADDITIONS & DELETIONS

None

OATH OF OFFICE

Board Secretary, Chief Hank Teran, administered the Oath of Office to recently appointed Commissioner Jay Rosenberg (Position 2). Commissioner Rosenberg was appointed during the January 19, 2022 BOC meeting to fill the vacant Position #2.

EXECUTIVE SESSION

At 4:35 Commissioner von Ibsch called for an Executive Session to last 30 minutes. The Executive Session was called for collective bargaining planning per RCW 42.30.140(4)(b) and to review the performance of a public employee RCW 42.30.110(1)(g).

At 5:05 PM, the Executive Session was extended by 15 minutes. At 5:20 PM, the Executive Session was extended by an additional 15 minutes. At 5:35 PM, the Executive Session was extended by an additional 15 minutes.

The regular open public meeting resumed at 5:50 PM.

PUBLIC COMMENT

None

FIRE CHIEF'S REPORT

- 1st Quarter BOC meeting availability: Chief Teran noted that due to staff availability, the March 24 BOC will need to be cancelled. A Special Meeting will be held on March 31, 2022, at 4:30.
- 2022 Work Plan presentation date: The 2022 Work Plan will be presented to the Board during the March 31, 2022 meeting.
- Monthly meeting with BIPD: Chief Teran briefed the Board on his and the DC's monthly meeting with BIPD. The agreement to use the BIPD boat continues to work its way through COBI review.
- Rotary presentation: Chief Teran informed the Board that he had been asked by the Rotary Club to give a presentation on an overview of the Fire Department.
- Mega Code Drill: DC Moravec provided a summary of the recent Mega Code training event hosted by BIFD on February 5th. 25 members of the Department participated in the drill, held for the current Harborview Paramedic training class.

- Firefighter hiring update: DC Moravec briefed the Board on the current firefighter hiring process held for BIFD volunteer firefighters. As a result of the process, BIFD has made conditional offers of employment to four existing volunteer firefighters.
- Lateral paramedic hiring update: DC Moravec also briefed the Board on the ongoing Lateral Paramedic hiring process. Currently, one conditional offer of employment has been tendered with an anticipated start date by the end of March.
- Paramedic testing process update: The Department will also hold an internal paramedic testing process with one of its current staff.

Emerging Issues:

- Washington State Fire Chief's Diversity Survey: Chief Teran informed the Board that BIFD will participate in the WFC diversity survey this year.
- K911 planning: Chief Teran discussed long term planning efforts that Kitsap 911 will be embarking on in 2022.

GOOD OF THE ORDER

Commissioner Isenman noted the annual fire extinguisher event at the Winslow Wharf Marina, tentatively scheduled for May 21st.

CONSENT AGENDA

(Vouchers totaling \$1,102,483.44, January Payroll, Meeting Minutes 1/19/22 & 1/20/22)
Commissioner Isenman moved to approve the Consent Agenda as presented. Commissioner Chymiy seconded the motion and the motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 6:10 PM.

Submitted by:



Henry A. Teran, Board Secretary
Approved
February 24, 2022